



## **New Meters & Expansion of Services Policy**

*Proposed Trial Process for an addition to the existing Policy:*

### **Meter Size Change Request**

An existing customer may request a change in the size of their water meter. This meter size change process is a trial process and is subject to change at the District's discretion as operational, administrative, or policy needs are identified.

A request to change the meter size shall be submitted to MOWD in writing using the "Meiners Oaks Water District Water Meter Sizing Worksheet" and shall identify the property address, Assessor's Parcel Number, MOWD account number, existing meter size, proposed meter size, and the reason for the request. The customer shall provide sufficient information for MOWD to determine that the proposed meter will adequately serve the existing and proposed uses on the property, including any changes in land use, fixture demand, irrigation demand, fire protection requirements, or other water service needs. Meiners Oaks Water District may verify the information provided by the customer, including review of meter consumption history, meter size calculations, site conditions, fire sprinkler requirements, water pressure, service line length, current and reasonably anticipated water demands, and other applicable factors. MOWD staff shall review the request and may require supporting plans, fixture counts, or other documentation. If MOWD determines that the request is feasible and consistent with District and Plumbing Code standards, the change may be approved administratively unless Board approval is otherwise required by this Policy or by unusual project circumstances.

If a meter size change is approved, the customer shall be responsible for paying the District's current material costs for the new meter, endpoint, and related materials, which may vary by meter size, endpoint requirements, installation configuration, and vendor pricing. A meter size change request shall not entitle the customer to any additional water allocation, credit, or refund of previously paid connection, allocation, or capacity-related charges. No administrative application fee shall be charged for a request to change meter size. If a request to reduce the meter size is approved and the meter is installed, future changes in water demand may require installation of a larger meter, and the customer shall be responsible for paying the applicable costs for the meter, endpoint, and related materials.